6.3.3. Direct supervision and control of detainees must be maintained at all facilities that do not have hold rooms.

6.3.4. Master Detention Log.

6.4.1. The ENFORCE apprehension log will serve as the master detention log. It will contain at a minimum the detainee's:
6.5.1. Although video surveillance is an outstanding tool, it is not a replacement for physical checks. Holding cells must be physically checked regularly. Physical checks give processing agents better control of the aliens in their hold rooms, provide a deterrent for misconduct, and provide detainees with an opportunity to communicate issues such as health or safety concerns to the processing agent.

6.5.2. Juveniles. Unaccompanied alien children require direct supervision. Physical checks are a critical aspect of monitoring UACs. Holding cells must be physically checked regularly and recorded in a log. Each station will be responsible for creating a hold room check sheet to verify the physical checks of juveniles.

6.6. Alien Booking Record (I-385). The Alien Booking Record will be created in ENFORCE and contain the following detainee information:

(b)(7)(E)
6.7. Medical Issues.

6.7.1. (b)(2), (b)(7)(E) (b)(2), (b)(7)(E)

6.7.2. Such detainees will be evaluated by qualified personnel:

a. an emergency medical technician (EMT) or a paramedic (Border Patrol or local); or

b. a physician, physician’s assistant, or nurse practitioner.

6.7.3. (b)(2), (b)(7)(E) (b)(2), (b)(7)(E)

6.7.4. A supervisor will be notified as soon as possible of detainees needing medical attention.
6.7.5. **Medications.** Border Patrol Agents will not administer or inject any medication unless they are certified EMTs or paramedics practicing under the direction of a medical director and the administration of such medicine is within their scope of practice and is authorized under the protocols of their medical practice. Medication prescribed in the United States, in a properly identified container, with the specific dosage indicated, may be self-administered under the supervision of a Border Patrol Agent. Administration of prescribed medication, medical assistance, or refusal of the same will be noted on the Alien Booking Record. Medications will not be left in the possession of the detainee. They will be secured separately, preferably with the detainee's property. 

6.8. **Meals.** Detainees will be provided snacks and juice every four hours. Detainees whether in a hold room or not, will be provided a meal if detained more than 8 hours or if their detention is anticipated to exceed 8 hours. Regardless of the time in custody, juveniles will be provided with meal service, and at least every six hours thereafter; two of three meals must be hot. Juveniles, small children, toddlers, babies, and pregnant women will have regular access to snacks, milk, or juice at all times. When an adult detainee requests a snack or meal before the next meal service, the processing agent may grant the request on the basis of the circumstances. Agents should be sensitive to the culinary, cultural, and religious dietary restrictions and/or differences of all detainees and should provide a meal that conforms to the dietary restrictions, if feasible.

6.9. **Drinking Water.** Potable drinking water will be available to detainees. The supervisor is responsible for ensuring that drinking water is available.

6.10. **Restrooms.** Restrooms will be available to detainees. Detainees using the restrooms will have access to toilet items; such as soap, toilet paper, and sanitary napkins. Families with small children will also have access to diapers and wipes.

6.11. **Bedding.** Detainees requiring bedding will be given clean bedding. Only one detainee will use this bedding between cleanings. This bedding will be changed every three days and cleaned before it is issued to another detainee. Vinyl or rubber-coated mattresses will be disinfected before being reissued.

6.12. **Inspection of Personal Property.** Purses, handbags, backpacks, and luggage will be inspected for weapons and contraband. They will be secured separately from the detainee until release or removal.

6.13. **Control and Safeguarding of Detainees’ Personal Property.** The control and safeguarding of detainees' personal property will include the secure storage of funds, valuables, baggage, and other personal property. All property will be receipted on the appropriate Form I-77. All items belonging to the detainee will be properly receipted and placed in a secure area.
6.13.1. All property and legal papers that are in the juvenile's possession, or are served
upon the juvenile during processing, shall accompany the juvenile upon transfer to any
other agency or facility. Property of the juvenile that is in the custody of the Border
Patrol that exceeds the limit of the transporting agency shall be shipped to that facility in
a timely manner.

6.14. **Showers.** Agents will make reasonable efforts to provide a shower for any
detainee held for more than 72 hours. Detainees that are showering will be provided a
clean towel and basic toiletries. Agents will make every reasonable effort to provide
unaccompanied alien children who are held more than 48 hours with access to a
shower and clean towel, clean clothing, and basic hygiene articles as soon as
practicable. These items may be provided to UACs sooner, depending on availability
and the condition of the juvenile.

6.15. **Inspection.** Detention cells will be routinely inspected for evidence of tampering.

6.16. **Cleaning and Sanitization.** Supervisors will ensure that detention cells are
regularly cleaned and sanitized. Employees will not be expected nor required to
perform such tasks.

6.17. **Smoking.** Smoking is prohibited in hold rooms.

6.18. **Evacuation.** Every station will have an evacuation plan and will post it in the
processing area. The PAIC is responsible for ensuring that agents are familiar with
procedures in the evacuation plan.

6.19. **Search Procedures.** All detainees that are under arrest will be thoroughly
searched before being placed into a Border Patrol hold room. *b)(2), (b)(7)(E)*

6.20. **Restraint Procedures.** This should be annotated on an Alien Booking Record. Any detainee
restrained in a holding room requires direct supervision. *b)(2), (b)(7)(E)*

6.21. **Telephones.** Persons detained more than 24 hours will be given access to a
telephone for the purposes of contacting an attorney or other party as stated on the 1-
826 Notice of Rights and Request for Disposition and will be given access at a
minimum of once per day until they are no longer in Border Patrol custody. Detainees
who wish to make other than a local call must use a calling card or collect call.
Processing agents may, at their discretion, grant telephone access to any alien.
Unaccompanied alien children will be given access to telephones as soon as
practicable to aid in locating family members.
6.22. Segregation. (b)(2), (b)(7)(E)

6.23. Privacy. Border Patrol hold rooms should have privacy screens in toilet areas whenever possible. (b)(2), (b)(7)(E)


6.24.1. Access to Legal Counsel and Consular Officials. All UACs shall be advised of their rights as per Form I-770 Notice of Rights and Request for Disposition, which includes their right to make a telephone call to any persons mentioned in the notice. If the juvenile is under 14 or is unable to understand the form, the I-770 must be read and explained in a language that the juvenile understands. The UAC’s consular official must be notified as soon as possible, and notification of the UAC’s family must be in accordance with Form I-770. All UAC processed for removal must be given a list of free legal service providers. Each CPA, or designee, will ensure that the lists of free legal services providers are current, accurate, and provided to juvenile detainees. Free legal service providers must represent juveniles in removal proceedings. Updated lists will be distributed regularly to all Border Patrol stations.

6.24.2. Authority of the Office of Refugee Resettlement. ORR has assumed authority for decisions related to the care and placement of UACs detained in federal custody. The current procedure requires stations to immediately contact an ICE/DRO Field Office Juvenile Coordinator (FOJC) to coordinate UAC placement in an ORR facility.

6.24.3. Procedures for Processing Juveniles. As soon as practicable after determining that a detainee is a UAC and will require detention, the processing agent should contact an ICE/DRO FOJC to obtain pre-authorization to place the unaccompanied alien child with ORR. The agent must obtain pre-authorization from the FOJC regardless of a UAC’s anticipated time in detention and must provide the following information: the juvenile’s name, any aliases, alien registration number, country of citizenship, sex, date of birth, age, date of entry, place of entry, manner of entry, date of custody, custody location, and indication regarding whether or not the juvenile is a criminal or non-criminal. The FOJC must have this information to secure placement for the UAC with ORR. The FOJC will contact the local ORR representative who will locate an appropriate
placement and notify the FOJC when that is completed. The FOJC will coordinate the placement transfer.

6.24.4. (b)(2), (b)(7)(E)

6.24.5. (b)(2), (b)(7)(E)

6.24.6. Requirements for Juvenile Hold Rooms. Juveniles detained longer than 24 hours will be given access to basic hygiene articles, a blanket, and a mattress (a pillow is optional), etc. If showers are available, the juveniles will be permitted to take one shower every 48 hours and be provided with a clean towel. Agents and supervisors may give these items and privileges to any juvenile at any time based on the availability and the condition of the juvenile.

6.24.7. All hold rooms used for unaccompanied alien children must provide access to the following:

a. Toilets and sinks
b. Drinking water
c. Adequate temperature control and ventilation
d. Clean blankets and mattresses
e. Meals, which must be offered every six hours (two of three meals must be hot)
f. Emergency medical assistance
g. Direct supervision

6.24.8. Unaccompanied Alien Children Detention Log. Each Border Patrol station must maintain a separate detention log (example attached) for all juveniles placed in custody. The log will be kept on file at the station for two years. The log will contain, at minimum, the following information about each juvenile:

(b)(7)(E)
6.24.9. Meals. Juveniles must receive the next meal served, regardless of the time in custody and must have regular access to snacks, milk, juice, etc. Meals must be offered every six hours (two of three meals must be hot).

6.24.10. Transfers. (b)(2), (b)(7)(E) A hard copy of the I-216 will be kept on file at the station for two years for the purposes of auditing and oversight.

6.24.11. Training Requirements. The Border Patrol Academy will include training on the conditions of the Flores v. Reno Settlement Agreement as a part of Border Patrol basic training. All CPA’s, PAIC’s and Border Patrol Agents will take at least one hour per year of refresher training on Flores and associated Border Patrol policy. Pertinent training updates will be well-posted in Border Patrol station processing areas to ensure awareness and adherence.

6.24.12. Family Groups (with Juveniles). The following are examples of family groups as defined in section 4.6 of this directive. The following groups will be detained as a unit.

   a. Grandmother and/or grandfather with juvenile(s)—grandchildren
   b. Mother and/or father with juvenile(s)—children
   c. Adult sibling with juvenile(s)—siblings