



Open Position

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Policy Director
Washington, DC
October 8, 2021

Open The Government is looking for a Policy Director who will develop and oversee the implementation of the coalition's policy agenda.

OTG is the only nonpartisan coalition dedicated to advancing openness for accountability. The coalition, comprised of more than 100 partner organizations, seeks to strengthen democracy and empower the public by advancing policies that create a more open and accountable government. Founded in the aftermath of the 9/11 attacks, OTG has a long history of advocating for a more transparent federal government. OTG staff work to identify shared policy priorities among coalition partners, champion policy reform, raise the profile of accountability issues, and create new tools and resources to support coalition partners.

In the lead up to the 2020 presidential election, the coalition created a [blueprint](#) for the next president to restore accountability to federal government. These recommendations represent the top priorities of OTG and many of our coalition partners. Alongside these recommendations, OTG has been building a racial equity and accountability agenda.

The Policy Director will help the Executive Director lead this new racial equity initiative, in addition to championing our broader policy priorities. Thus, the Policy Director must have policy and coalition expertise, and be committed to championing accountability policies that will help counteract structural racism or unequal treatment of communities of color.

While already a large coalition, OTG hopes the Policy Director can help to grow the coalition and expand the diversity of our partner organizations. OTG understands this will require re-prioritizing policy objectives and priorities, something the Policy Director will help to steer.

Position Summary

The Policy Director will develop and oversee the implementation of OTG's policy agenda and will communicate the organization's policy work to policymakers, media, funders, partners, and the public. The Policy Director will also advise and oversee the work of other policy staff, as appropriate.

Specific Duties and Responsibilities Include:

- Lead the organization's racial equity and accountability agenda, including expanding the coalition to include more organizations working in the racial equity arena and developing accountability policies to address those groups' priorities;
- Develop, oversee and implement OTG's policy agenda, including advocacy strategies for the legislative and executive branch coordinating with OTG staff, coalition partners, and other organizations;
- Coordinate with the Communications Director to improve OTG's visibility and effectiveness;
- Assist the Executive Director in communicating with funders and identifying new funding opportunities; and
- Other duties as assigned by the Executive Director.

Qualifications

- In-depth knowledge of legislative process and norms and track record of successful legislative advocacy;
- Demonstrated commitment to racial equity and centering communities of color in policy efforts. Existing relationships with organizations representing underserved communities a plus;
- Ability to maintain and expand organizational relationships with lawmakers, government staff, and allied policy advocacy organizations, ensuring key partnerships with organizations representing historically marginalized communities;
- A commitment to strengthening democracy by advancing a government accountability, ensuring racial equity becomes a marker for an accountable government;
- Clear written and oral communication skills and the ability to explain complex policy and legislative information clearly, simply, and concisely;
- Experience coordinating or participating in NGO coalitions or grassroots networks a plus; and
- At least 5-7 years in relevant work experience in policy advocacy, organizing, journalism, or on Capitol Hill. Advanced academic degrees a plus but not required.

To apply, please send a cover letter noting you are applying for the Policy Director position, resume and short writing sample (not longer than 5 pages) to rosenberg@openthegovernment.org.

OTG is committed to creating a diverse and inclusive workplace. We aim to build a workforce that is reflective of the populations we support, and actively seek applications from individuals from marginalized or underrepresented communities or backgrounds. Women, non-binary people and people of color are especially encouraged to apply. We are committed to providing reasonable accommodations to applicants and colleagues with disabilities.

COVID-19 vaccination required. Exemptions will be reviewed on a case-by-case basis upon request. OTG staff currently work in person in Washington, DC one day per week; as pandemic restrictions change so too will the amount of time working in-person versus virtually.

Salary

\$75,000 - \$95,000 based on experience plus generous retirement, health insurance, and vacation benefits.